

HEJ Construction Company, Inc.

APPLICATION FOR EMPLOYMENT

Name: _____ Social Security #: _____

Address: _____ Telephone #: _____

_____ Email: _____

Are you over the age of 18? Yes: _____ No: _____

Will you work overtime and/or weekends, if necessary? Yes: _____ NO: _____

Are you willing to travel? Yes: _____ No: _____

Can you perform the duties of the job you are applying for? Yes: _____ No: _____

Position(s) Applying For (Be Specific): _____

DRIVING HISTORY

If applying for a position which may require you to drive a vehicle, please answer the following:

Driver's License #: _____ State: _____ Expiration Date: _____

CDL License #: _____ Endorsements: _____

Have you ever had any traffic violations or motor vehicle accidents within the past (3) years?

Yes: _____ No: _____ If yes, list dates and nature of violation(s) and/or accident(s): _____

EDUCATION

(Elementary/High School)

(College)

Please circle last year completed **1 2 3 4 5 6 7 8 9 10 11 12 GED** **1 2 3 4 Degree:** _____

Special Training, skills, apprenticeship, vocational school (list machines, equipment operated or other

experience): _____

Equal Opportunity Employer

MILITARY SERVICE

Branch: _____

Months of Service: _____

Present Classification: _____

Type of Discharge: _____

EMPLOYMENT HISTORY

(Please explain any lapses in time(i.e. months, years) of employment.)

Employer #1(present or most recent):

Company: _____

Supervisor: _____

Address: _____

Telephone: _____

Employed From(Month and Year): _____ to _____ Wkly Pay: Start: _____ Finish: _____

_____ Reason for Leaving _____

Employer #2(present or most recent):

Company: _____

Supervisor: _____

Address: _____

Telephone: _____

Employed From(Month and Year): _____ to _____ Wkly Pay: Start: _____ Finish: _____

_____ Reason for Leaving _____

Employer #3(present or most recent):

Company: _____

Supervisor: _____

Address: _____

Telephone: _____

Employed From(Month and Year): _____ to _____ Wkly Pay: Start: _____ Finish: _____

_____ Reason for Leaving _____

Equal Opportunity Employer

DO NOT CONTACT: Employer Number(s): _____ Reason: _____

Read statement carefully before signing this application:

I understand that any omission or misrepresentation of facts in the application may result in refusal of or separation from my employment. By signing this application, I agree to a Motor Vehicle Report check on my driving record. Before employment with HEJ Construction Company, Inc., I will submit to a drug screen test by a doctor and lab selected by the Company. I grant permission to perform reference checks with employers listed on this application, except as noted above. If employed, I agree to abide by all rules and regulations of the Company.

Signature: _____ Date: _____